




# **Brighton & Hove City Council**

## **COMMITTEE WORK PROGRAMME Edition 03 June 2013 – May 2014**

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[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Published 3 June 2013

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for June 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
35306	<b>Targeted Budget Management (TBM) Provisional Outturn 2012/13</b> <i>Policy Committee Decision - Key</i>  <i>Wards affected: All Wards</i>	13 Jun 2013		Report of: Executive Director for Finance & Resources  Report Author: Jeff Coates Tel: 29-2364
34917	<b>Circus Street: Landowner's Consent</b> <i>Policy Committee Decision - Key</i> Report seeking landowner's consent for the Circus Street project, approval for the design and onward letting of 'The Dance Space' being delivered to the council by the project, and seeking agreement for the developers to submit a planning application.  <i>Wards affected: All Wards</i>	13 Jun 2013		Report of: Executive Director for Environment, Development & Housing  Report Author: Max Woodford Tel: 29-3451
35836	<b>Rationalisation and Procurement of the Mechanical and Electrical Term Contracts</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	13 Jun 2013		Report of: Executive Director for Finance & Resources  Report Author: Martin Hedgecock

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36284	<p><b>Employability for Young People in Care and Care Leavers - Update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jun 2013		<p>Report of: Interim Director of Children's Services</p> <p>Report Author: James Dougan Tel: 295511, Tracy Brooke Tel: 29-5574</p>
<b>HEALTH &amp; WELLBEING BOARD</b>				
35220	<p><b>JSNA: update on rolling programme of needs assessments</b>  <i>Regulatory/Other Committee Decision</i>                      update on areas designated as priorities for rolling programme of needs assessments</p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2013		<p>Report of: Director of Public Health</p> <p>Report Author: Kate Gilchrist Tel: 01273 290457</p>
34520	<p><b>'3T' Development of the Royal Sussex County Hospital</b>  <i>Other Committee Decision</i>                      presentation from BSUH of their final business case for 3T, the major initiative to redevelop the RSCH as a regional trauma, tertiary and teaching centre. The DH require all plans for major reconfigurations of NHS services to be supported by local HWBs</p> <p><i>Wards affected:</i></p>	12 Jun 2013		<p>Report of: Director of Public Health</p> <p>Report Author: Giles Rossington Tel: 01273 291038</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36079	<p><b>Independent Drugs Commission Report</b>  <i>All Committee Decisions</i>                      For information: report of the Independent Drugs Commission</p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2013		<p>Report of: Director of Public Health</p> <p>Report Author: Giles Rossington Tel: 01273 291038</p>
<b>HOUSING COMMITTEE</b>				
35733	<p><b>HCA Empty Property Funding Round 2 Bid</b>  <i>All Committee Decisions</i>                      Report outlining funding bid for HCA Empty Property funds</p> <p><i>Wards affected: All Wards</i></p>	19 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Reid</p>
36448	<p><b>Licensing Update: Response to Notice of Motion</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Reid</p>
36450	<p><b>Self Build Housing - Response to Notice of Motion</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Reid</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36452	<p><b>Extra Care Update</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Reid</p>
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
35149	<p><b>Medina House Planning Brief</b> <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	20 Jun 2013		<p>Report of:</p> <p>Report Author:</p>
35356	<p><b>Adoption of Shoreham Harbour Development Brief (June 2013)</b> <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Brunswick &amp; Adelaide</i></p>	20 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36003	<p><b>SPD12 'Design Guide for Extensions and Alterations</b> <i>All Committee Decisions</i></p> <p>This report seeks endorsement to formally adopt Supplementary Planning Document (SPD) 12 'Design Guide for Extensions and Alterations'. Once adopted, the SPD will form part of the Local Development Framework and will provide detailed design guidance for extensions and alterations to buildings throughout the City.</p> <p>The guidance is intended to support current and emerging development plan policies by promoting good design practice, assisting in the protection and enhancement of the city's heritage assets, and protecting the amenities of local residents from inappropriate development. Once adopted, the SPD will constitute a material planning consideration that can be taken into account when determining planning applications.</p> <p><i>Wards affected: All Wards</i></p>	20 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Adrian Smith</p>
36029	<p><b>Draft Seafront Strategy – update on public consultation</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	20 Jun 2013		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Ian Shurrock Tel: 29-2084, Tricia Winter Tel: 29-3906</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36037	<p><b>Museums Accreditation Policies and Plans</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	20 Jun 2013		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Janita Bagshawe Tel: 29-2840, Tricia Winter Tel: 29-3906</p>
36039	<p><b>Future Developments for the Royal Pavilion Estate</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	20 Jun 2013		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Janita Bagshawe Tel: 29-2840, Tricia Winter Tel: 29-3906</p>
36041	<p><b>Advisory Board for Tourism</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	20 Jun 2013		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Adam Bates Tel: 29-2600, Tricia Winter Tel: 29-3906</p>
36439	<p><b>Greater Brighton 'Eco Tech' City Deal.</b> <i>All Committee Decisions</i></p> <p>This report provides an update on Greater Brighton's bid for a Wave 2 City Deal</p> <p><i>Wards affected: All Wards</i></p>	20 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Nick Hibberd Tel: 29-3756</p>



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36445	<p><b>Update on the Economic Strategy and Action Plan 2013 - 2018</b>  <i>All Committee Decisions</i>                      Progress report on the Economic Strategy and Action Plan 2013 - 2018</p> <p><i>Wards affected: All Wards</i></p>	<p>20 Jun 2013</p> <p>11 Jul 2013</p>		<p>Report of:</p> <p>Report Author:</p>
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
35651	<p><b>Commissioning Strategy for services for children with disabilities: Progress Update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>3 Jun 2013</p>		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Steve Barton Tel: 29-6105</p>
35653	<p><b>Report on commissioning and delivery of Youth Services</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>3 Jun 2013</p>		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Steve Barton Tel: 29-6105</p>
35649	<p><b>Early help strategy</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>3 Jun 2013</p>		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Rosalind Turner Tel: 01273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
35647	<p><b>Brighton &amp; Hove City Council: Updated Annual Standards and School Performance Report 2011/12</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Jun 2013		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Hilary Ferries Tel: 29-3738</p>
35642	<p><b>The Pupil Premium and the Closing the Gap Agenda</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Jun 2013		<p>Report of: Interim Director of Children's Services</p> <p>Report Author: Claire King</p>
36145	<p><b>Provision of Childcare In East Brighton</b> <i>All Committee Decisions</i> Proposal relating to provision of childcare in East Brighton</p> <p><i>Wards affected: East Brighton</i></p>	3 Jun 2013		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Vicky Jenkins Tel: 29-6110</p>
36072	<p><b>Closing the gap in educational achievement for vulnerable groups in the City</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Jun 2013		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Hilary Ferries Tel: 29-3738</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36142	<p><b>Update on Childcare for Two Year Olds and Provision for the East of the City</b>  <i>All Committee Decisions</i>                      Information on childcare provision in the city and work being carried out to ensure that there are sufficient places for disadvantaged two year olds</p> <p><i>Wards affected: All Wards</i></p>	3 Jun 2013		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Vicky Jenkins Tel: 29-6110</p>
<b>LICENSING COMMITTEE</b>				
35687	<p><b>Objection to Hackney Carriage and Private Hire Vehicle Fees and Private Hire Operator Fees</b>  <i>All Committee Decisions</i>                      Objection to fees report</p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>
35695	<p><b>Hackney Carriage and Private Hire Driver Fees</b>  <i>All Committee Decisions</i>                      Report seeking approval of increased Hackney Carriage and Private Hire Driver Fees</p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>

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35751	<p><b>Taxi Driver Licence Fees: CCTV Conditions</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>
35753	<p><b>Hackney Carriage Accessibility Policy (June 2013)</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>
35749	<p><b>Paston Place Taxi Rank</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: East Brighton</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>
35755	<p><b>Hackney Carriage Fare Tariff</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>

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35757	<p><b>Street Trading Designation: Memorial Way</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>
35759	<p><b>Street Trading Policy: Farmers' Market</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>
35761	<p><b>Taxi Law Commission Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>
35768	<p><b>Report of the Alcohol Programme Board (June 2013)</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
35781	<p><b>CCTV Licence Conditions and Guidance</b>  <i>All Committee Decisions</i>                      To amend CCTV Licence Conditions and Guidance for Hackney Carriage &amp; Private Hire, Vehicles and Drivers</p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>
36298	<p><b>Law Commission Interim Statement -</b>  <i>All Committee Decisions</i>                      To report the interim statement from the Law Commission regarding Taxis and Private Hire</p> <p><i>Wards affected: All Wards</i></p>	27 Jun 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
35691	<p><b>Short Term Services</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Jun 2013		<p>Report of:</p> <p>Report Author: Anna McDevitt Tel: 01273 574841</p>

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36139	<p><b>Extra Care Housing Update</b>  <i>All Committee Decisions</i>                      Update on the progress to secure additional extra care housing</p> <p><i>Wards affected: Queen's Park</i></p>	17 Jun 2013		Report of:  Report Author:
36174	<p><b>Day Activities Review Progress Report</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Jun 2013		Report of: Executive Director for Adult Services  Report Author: Anne Richardson-Locke Tel: 01273 290379
36183	<p><b>Adult Care &amp; Health Finance Report</b>  <i>All Committee Decisions</i>                      Sets out the outturn position for 2012/13 and provides summary information on the budget for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	17 Jun 2013		Report of: Executive Director for Finance & Resources  Report Author: Anne Silley Tel: 01273 295065
36260	<p><b>Constitutional Matters</b>  <i>All Committee Decisions</i>                      To note the new terms of reference.</p> <p><i>Wards affected: All Wards</i></p>	17 Jun 2013		Report of: Head of Law (Monitoring Officer)  Report Author: Caroline De Marco Tel: 01273 291063, Mark Wall Tel: 29-1006

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36415	<p><b>Sussex Integrated End of Life and Dementia Care Sussex Pathway (June)</b>  <i>All Committee Decisions</i>                      Revised report</p> <p><i>Wards affected: All Wards</i></p>	17 Jun 2013		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Simone Lane Tel: 01273 574776</p>
36574	<p><b>Connaught Day Service</b>  <i>All Committee Decisions</i>                      report to advise on proposals for the relocation of the learning disability day service currently based at Connaught</p> <p><i>Wards affected: All Wards</i></p>	17 Jun 2013		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Naomi Cox Tel: 29-5813</p>
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
36263	<p><b>Strategic Risk Register 2013-14 - reviewed May 2013</b>  <i>All Committee Decisions</i>                      The Strategic Risk Register details the current prioritised issues which may affect the achievement of the council's priorities, including in relation to its work with others across the city</p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>



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36265	<p><b>Strategic Risk Management Action Plan Focus SR2 Financial Outlook; SR11 Welfare Reform</b>  <i>All Committee Decisions</i>                      The Committee has agreed a schedule to focus on two Strategic Risk Management Action Plans (Risk MAPs) at each meeting, and to ask Risk Owners to attend in order to more fully explore the details of the actions to address each Strategic Risk.</p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>
36579	<p><b>Ernst &amp; Young: Progress Report 2012/13</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
36581	<p><b>Audit &amp; Standards Committee Annual Report 2012/13</b>  <i>All Committee Decisions</i>                      Annual Report of Committee to Full Council</p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
36583	<p><b>Internal Audit Annual Report &amp; Opinion 2012/13</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ian Withers Tel: 29-1323</p>

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36591	<p><b>Draft Work Plan for Audit &amp; Standards Committee 2013/14</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
36585	<p><b>Draft Work Plan for Audit &amp; Standards Committee 2013/14</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
36593	<p><b>Annual Governance Statement 2013/14</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
36595	<p><b>Unaudited Statement of Accounts 2012/13</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jane Strudwick Tel: 01273 291255</p>

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36577	<p><b>Review of the Effectiveness of Internal Audit 2013</b>  <i>All Committee Decisions</i>                      Self assessment against Public Sector Internal Audit Standards</p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
<b>Decisions Anticipated for July 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
35000	<p><b>City Performance Plan (CPP) 2012/13 full year report</b>  <i>Policy Committee Decision - non-Key</i>                      2012/13 full year performance report for the partnerships city performance plan.                      This will go through the council reporting process to P&amp;R and Council then on the PSB and BHSP.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2013		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Paula Black Tel: 29-1740</p>
36120	<p><b>Procurement and award of the Highway Safety Maintenance Contract</b>  <i>All Committee Decisions</i>                      Report requesting permission to procure and award the highway safety maintenance contract which is essential in meeting the council's statutory duty to maintain the highway safely.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Christina Liassides Tel: 29-2036, Geraldine Kennedy, Mark Prior Tel: 01273 292095</p>

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36147	<p><b>Procurement of Health Services Contracts</b>  <i>All Committee Decisions</i>                      Procurement of community weight management services for children and adults.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2013		<p>Report of: Director of Public Health</p> <p>Report Author: Lydie Lawrence Tel: 29-5281</p>
36313	<p><b>Financial Inclusion - Debt Collection and Recovery Policy</b>  <i>All Committee Decisions</i>                      A report on the review of the council's Debt Collection and Recovery approach linked to the recently approved Financial Inclusion Strategy.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Debbie Sargent Tel: 29-1379, Graham Bourne Tel: 01273 - 29 - 1800, Jessica Hamilton Tel: 29-1461, Paul Nicholls Tel: 29-3287, Lynn Yule Tel: 01273 293240</p>
36425	<p><b>Budget Update and Budget Process 2014/15</b>  <i>All Committee Decisions</i>                      The report includes the latest budget future resources and expenditure forecasts, an update on the 2015/16 Spending Review, makes recommendations about a proposed budget process and a budget consultation framework for 2014/15.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36337	<p><b>Waivers of Contract Standing Orders</b>  <i>All Committee Decisions</i>            Contract Standing Orders (CSOs) requires a report for information to be presented to the Policy and Resources Committee, setting out all waivers authorised under CSO 18.2,18.3 &amp; 18.4 for the previous financial year.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Claire Hutchinson</p>
36423	<p><b>Treasury Management Policy Statement 2012/13 - End of year review</b>  <i>All Committee Decisions</i>            The report summarises the treasury management activity during the year 2012/13 including borrowing and investment performance measured against set benchmarks and limits agreed by the council under the prudential indicators.</p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Ireland Tel: 29-1240</p>
36530	<p><b>Article 4 direction – Removal of Permitted Development Rights Office to Residential</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	<p>11 Jul 2013</p> <p>11 Jul 2013</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Helen Gregory Tel: 29-2293, Liz Hobden Tel: 29-2504</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36567	<p><b>Move of Patcham House School (Key Stage 3) to Downs Park School Site</b>  <i>All Committee Decisions</i>                      This report outlines the results of the consultation with pupils, parents, carers and staff at the schools.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Jul 2013                      11 Jul 2013</p>		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Jo Lyons                      Tel: 293514</p>
36571	<p><b>Procurement for Easylink &amp; Hillside transport services</b>  <i>All Committee Decisions</i>                      Seeking permission for the competitive tendering process to begin for Hillside and Easylink transport services</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Jul 2013                      11 Jul 2013</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Nick Mitchell                      Tel: 29-2481</p>
36664	<p><b>Workforce Equalities Action Plan</b>  <i>All Committee Decisions</i>                      A detailed action plan demonstrating the Council's response to the recent Gloabl HPO report.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Jul 2013</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Carolyn Bristow Tel: 29-3653, Liz Boswell Tel: 29 - 1307, Sue Moorman, Felicity Scanlon Tel: 29-1306, Janice Flanders Tel: 01273 291233</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36673	<p><b>Information Security Policy Briefing</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jul 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Anita Baxter Tel: 29-5095</p>
35726	<p><b>Brighton Bathing Pavilion - Lease Agreement - Exempt Category 3</b> <i>All Committee Decisions</i></p> <p>Part 2 confidential report seeking approval for Lease agreement on former Peter Pan site, Madeira Drive.</p> <p><i>Wards affected: East Brighton</i></p>	11 Jul 2013		<p>Report of:</p> <p>Report Author:</p>
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE</b>				
34366	<p><b>Elm Grove Improvements</b> <i>Non-Key</i></p> <p>Consideration of the results of consultation on proposals to install designated free parking areas along with other improvements to make Elm Grove a more people friendly environment.</p> <p><i>Wards affected: Hanover &amp; Elm Grove</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
35192	<p><b>Air Quality Management Area</b>  <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Samuel Rouse</p>
36180	<p><b>Communal Recycling</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
36494	<p><b>City Downland Estate Advisory Board - Terms of Reference</b>  <i>All Committee Decisions</i>                      Agree terms of references for the City Downland Estate Advisory Board</p> <p><i>Wards affected: All Wards</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author:</p>
36533	<p><b>Brighton &amp; Hove and Lewes Downs Bioshpere Application</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>



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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36588	<p><b>Constitutional Matters</b>  <i>All Committee Decisions</i>                      To provide information on the Environment, Transport &amp; Sustainability Committees terms of reference and related matters including the appointment of its urgency sub-committee.</p> <p><i>Wards affected: All Wards</i></p>	9 Jul 2013		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Mark Wall                      Tel: 29-1006, John Peel                      Tel: 29-1058</p>
36597	<p><b>City Downland Estate Advisory Board – Terms of Reference</b>  <i>All Committee Decisions</i>                      To agree the terms of referenace for the City Downland Estate Advisory Board</p> <p><i>Wards affected: All Wards</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Gillian Marston Tel: 29-4701</p>
36618	<p><b>Better Bus Areas - Results of Edward Street Public Consultation</b>  <i>All Committee Decisions</i>                      Results of the public consultation on transport proposals for Edward Street under the Better Bus Areas Programme</p> <p><i>Wards affected: Queen's Park</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Emma Sheridan Tel: 293862</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36671	<p><b>Portland Road development Stopping Up Order application</b>  <i>All Committee Decisions</i>                      New development on site of old Gala Bingo - application to have part of the public highway stopped up to facilitate the development</p> <p><i>Wards affected: Wish</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Christina Liassides Tel: 29-2036, Carl Hearsom Tel: 29-1523, Geraldine Kennedy, Marie Chesham</p>
36675	<p><b>Old Shoreham Road - Phase 2</b>  <i>All Committee Decisions</i>                      Request permission to consult on proposals to extend cycle and pedestrian facilities west on OSR between The Drive and up to, but not including, the junction of Sackville/Nevill Rd.</p> <p><i>Wards affected: Goldsmid; Hove Park</i></p>	9 Jul 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Abby Hone Tel: 29-3813</p>
<b>There are no planned executive committee meetings for August</b>				
<b>Decisions Anticipated for September 2013</b>				
<b>HEALTH &amp; WELLBEING BOARD</b>				
35222	<p><b>2013 JSNA</b>  <i>Regulatory/Other Committee Decision</i>                      To agree and sign-off the 2013 JSNA</p> <p><i>Wards affected: All Wards</i></p>	11 Sep 2013		<p>Report of: Director of Public Health</p> <p>Report Author: Kate Gilchrist Tel: 01273 290457</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
36077	<p><b>Joint Health &amp; Wellbeing Strategy (JHWS) 2013</b>  <i>All Committee Decisions</i>                      To agree a JHWS</p> <p><i>Wards affected: All Wards</i></p>	11 Sep 2013		<p>Report of: Director of Public Health</p> <p>Report Author: Giles Rossington Tel: 01273 291038</p>
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
21196	<p><b>Libraries Plan 2013 - 2015</b>  <i>Policy Committee Decision - Key</i>                      To seek approval for the Libraries Plan.</p> <p><i>Wards affected: All Wards</i></p>	<p>19 Sep 2013</p> <p>24 Oct 2013</p>		<p>Report of:</p> <p>Report Author:</p>
35151	<p><b>Edward Street Quarter Planning Brief</b>  <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	19 Sep 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Alan Buck Tel: 29-2287</p>
35505	<p><b>The Urban Design Framework SPD (Consultation)</b>  <i>All Committee Decisions</i>                      To seek approval to the consultation process for the Urban Design Framework SPD</p> <p><i>Wards affected: All Wards</i></p>	19 Sep 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tim Jefferies Tel: 29-3152</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
35503	<b>The Conservation Strategy - Review</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	19 Sep 2013		Report of: Executive Director for Environment, Development & Housing  Report Author: Tim Jefferies Tel: 29-3152
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
36222	<b>Safeguarding Adults Annual Report 2012-13</b> <i>All Committee Decisions</i> The annual report of the Brighton & Hove Safeguarding Adults Board  <i>Wards affected: All Wards</i>	23 Sep 2013		Report of: Executive Director for Adult Services  Report Author: Michelle Jenkins Tel: 01273 296271
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				
<b>Decisions Anticipated for October 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
30021	<b>Annual Surveillance Report (Oct 2013)</b> <i>Non-Key</i> Update on surveillance activity carried out by officers in previous quarter  <i>Wards affected: All Wards</i>	17 Oct 2013		Report of: Executive Director for Finance & Resources  Report Author: Jo Player Tel: 292488

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE</b>				
35910	<p><b>Old Town Transport Plan</b>  <i>All Committee Decisions</i>                      Summary of Public Inquiry recommendations. Request to implement scheme.</p> <p><i>Wards affected: Regency</i></p>	8 Oct 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tom Campbell Tel: 29-3328, Marie Chesham, Geraldine Kennedy</p>
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>Decisions Anticipated for November 2013</b>				
<b>HOUSING COMMITTEE</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
35460	<p><b>Shoreham Harbour Joint Area Action Plan</b>  <i>All Committee Decisions</i>                      To agree the joint area action plan prior for consultation.</p> <p><i>Wards affected: All Wards</i></p>	14 Nov 2013		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Mike Holford Tel: 29-2501, Rob Fraser Tel: 01273 292380</p>
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>LICENSING COMMITTEE</b>				
35770	<b>Street Trading Designation (Post Consultation)</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	21 Nov 2013		Report of: Executive Director for Environment, Development & Housing  Report Author: Jean Cranford Tel: 29-2550
35772	<b>Licence Fees 2014/15</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	21 Nov 2013		Report of: Executive Director for Environment, Development & Housing  Report Author: Jean Cranford Tel: 29-2550
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE</b>				
<b>HEALTH &amp; WELLBEING BOARD</b>				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for December 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
36554	<p><b>Council Tax Reduction Review</b>  <i>All Committee Decisions</i>                      Review of the Council Tax Reduction scheme which was introduced in April 2013</p> <p><i>Wards affected: All Wards</i></p>	5 Dec 2013		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: John Francis Tel: 29-1913, Tabitha Cork Tel: 29-1913</p>
<b>Decisions Anticipated for January 2014</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
36407	<p><b>Review of Polling Districts and Polling Places</b>  <i>All Committee Decisions</i>                      Full review of polling districts and polling places in Brighton &amp; Hove</p> <p><i>Wards affected: All Wards</i></p>	<p>16 Jan 2014</p> <p>16 Jan 2014</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Claire Wardle Tel: 29-1997</p>
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
35264	<p><b>Brunswick Town Painting Scheme</b>  <i>Policy Committee Decision - non-Key</i>                      Report on outcome of consultants report</p> <p><i>Wards affected: Brunswick &amp; Adelaide</i></p>	23 Jan 2014		Report of: Executive Director for Environment, Development & Housing  Report Author: Lesley Johnston Tel: 29-2104
35236	<p><b>Approval of Local List</b>  <i>Policy Committee Decision - non-Key</i>                      This report seeks the approval of the Local List of Heritage Assets, following a review and consultation.</p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2014		Report of: Executive Director for Environment, Development & Housing  Report Author: Sanne Roberts Tel: 29-2261
35582	<p><b>Buildings at Risk - Annual Update (January) 2014</b>  <i>All Committee Decisions</i>                      To receive the annual update report on buildings at risk.</p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2014		Report of: Executive Director for Environment, Development & Housing  Report Author: Tim Jefferies Tel: 29-3152



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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
35501	<p><b>Review of Section 106 Recession Measures</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Mike Holford Tel: 29-2501, Rob Fraser Tel: 01273 292380</p>
<b>SHADOW HEALTH &amp; WELLBEINGBOARD</b>				
<b>Decisions Anticipated for February 2014</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
<b>Decisions Anticipated for March 2014</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				
<b>LICENSING COMMITTEE</b>				
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
35507	<p><b>The Urban Design Framework SPD (Adoption)</b>  <i>All Committee Decisions</i>                      To approve the adoption of the Urban Design Framework SPD   <i>Wards affected: All Wards</i></p>	13 Mar 2014		Report of: Executive Director for Environment, Development & Housing  Report Author: Tim Jefferies Tel: 29-3152
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>HEALTH &amp; WELLBEING BOARD</b>				
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
<b>Decisions Anticipated for April 2014</b>				
<b>Decisions Anticipated for May 2014</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				
<b>ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED</b>				